

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING HELD AT THE
CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN ON
WEDNESDAY 14 MARCH 2018 COMMENCING AT 7.00 P.M.**

PRESENT

Councillor J Barnes in the Chair
Councillors Armstrong and Dyott

In attendance:

Ms J Minor, Parish Clerk

61. APOLOGIES FOR ABSENCE

Councillor R Barnes and Elliott.

62. DECLARATIONS OF INTEREST

None declared.

63. MINUTES

RESOLVED That the Minutes of the Meeting of the Parish Council held on 17 January 2018 (Minute Nos. 50-60) as circulated, be approved as a correct record and signed by the Chairman.

64. CHAIRMAN'S ANNOUNCEMENTS

64.1 Packington Hall

The Parish Clerk informed Members that Councillor R Barnes had emailed District Councillor Yeates advising him that Packington Hall had scaffolding erected all around it, but the site was totally insecure. A steel fence is no good for 30 ft when you can walk around it. Kids are playing there on the scaffolding and someone is going to get hurt. The whole site is supposed to be fenced off when building work is being conducted by law. This is a listed building and yet again developers cutting corners. Councillor R Barnes has asked District Councillor Yeates to visit the site himself and to keep the Parish Council updated.

Councillor J Barnes informed Members that fly tipping was also happening on the site.

64.2 Resignation of Councillor Mrs Harrison

The Parish Clerk informed Members that Mrs Harrison due to family commitments had resigned from the Parish Council.

The Parish Clerk informed Members that the Parish Council elections would be held in May 2019.

65. THE HIGH SPEED RAIL PLANS

Councillor Dyott updated Members on HS2. The Parish Clerk circulated at the meeting copies of the Lichfield District Council's Parish Forum Meeting's presentation dated 07 March 2018 and Community Engagement Plan (Drayton Bassett, Hints, Weeford, Swinfen and Packington).

RESOLVED That an item on the High Speed Rail Plans (HS2) continue to be included on the next agenda.

66. REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

RESOLVED That the Parish Council considers the system of internal control to be sufficiently effective and the Review of Effectiveness of Internal Audit be signed by the Chairman.

67. REVIEW OF STATEMENT OF INTERNAL CONTROL AND ANNUAL REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

RESOLVED That the Parish Council considers the controls currently in place are effective and that the Statement of Internal Control and Annual Review of Effectiveness of Internal Control be signed by the Chairman.

68. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

69. PARISH CLERK'S SALARY

RESOLVED That cheques be drawn in respect of the Parish Clerk's February 2018 (**cheque number 100442**) and March 2018 (**cheque number 100443**) salary, HMRC – April 2018 (**cheque number 100444**), Staffordshire Pension Fund – April 2018 (**cheque number 100445**), HMRC – May 2016 (**cheque number 100446**) and Staffordshire Pension Fund - May 2018 (**cheque number 100447**).

70. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING

RESOLVED That Wednesday 16 May 2018 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 p.m. be confirmed as the next Parish Council meeting.

(The Meeting closed at 7.27 p.m.)

Signed

Dated